

AMITY PLAY CENTRE

**Dahej Bypass Road,
Bharuch – 392001,
Ph. No. : 9979971699
Email id:amityschool1986@gmail.com**

ADMISSION PROCEDURE

- ❖ The parents seeking admission for their ward in the school, are requested to visit the school during working hours (8.00 am to 12.00 pm).
- ❖ They have to filled up the inquiry form for seeking admission.
- ❖ Admission to the school is considered on the basis of Age and Vacancy.
- ❖ Admission process to the pre-primary class involves personal interaction with parents and child.
- ❖ The school reserves a right to grant an admission to a student.

DOCUMENTS REQUIRED

- ❖ Parents seeking admission for their ward must submit the completely filled in application form along with necessary documents to the school admin office.
- ❖ The parents will be responsible for the particulars that they fill therein. If it is found that the information provided to the School is false/incorrect, the admission will be cancelled.
- ❖ The completed admission form must be submitted to the admin office with required documents list below given:
 - a. Passport size photo of the student, father & mother.
 - b. Certified copy of the birth certificate of the student.
 - c. Caste certificate of the student/father, applicable for caste OBC/SC/ST.
 - d. Photocopy of Aadhaar card of the student

Age Criteria for Academic Year 2024-25

Age as on 1st June, 2024

Class	Child should born between	Age (Minimum)
Nursery	01-06-2020 to 31-05-2021	3 Years
LKG	01-06-2019 to 31-05-2020	4 Years
UKG	01-06-2018 to 31-05-2019	5 Years

School Timings 2024-25

- ❖ Nursery to UKG - 8:30 am to 11:45 am
- ❖ **Students will have holiday on every Saturday and Sunday.**

WITHDRAWAL PROCEDURE

- ❖ A written application in a prescribed format is to be given to the PRINCIPAL for withdrawal of a child one month in advance.
- ❖ A school leaving certificate shall be issued after settlement of all outstanding dues of the school and receipt of application for withdrawal. It shall be issued after 10 working days from the last day when a child attends school. Advance intimation to the school about the tentative decision to withdraw your ward is always expected by the school to facilitate the smooth admin process.
- ❖ Original copy of the refundable deposit must be enclosed with the application for school leaving certificate. If the same is not found with application, school shall not refund the refundable deposit subsequently. School fees have to be paid till the month of applying application for leaving certificate.
- ❖ School fees once paid shall not be refunded.