

AMITY SCHOOL, BHARUCH

**Dahej Bypass Road,
Bharuch – 392001,
Ph. No. : 9979971699
Email id:amityschool1986@gmail.com**

ADMISSION PROCEDURE

- ❖ The parents seeking admission for their ward in the school, are requested to visit the school during working hours (8.00 am to 12.00 pm).
- ❖ They have to filled up the inquiry form for seeking admission.
- ❖ Admission process for primary and secondary classes involves entrance test, personal interaction with parents and child.
- ❖ Parents will get an admission on the basis of marks obtained in entrance test (For Grade 1 to 10), previous records & availability of vacant seats.
- ❖ The school reserves a right to grant an admission to a student.

DOCUMENTS REQUIRED

- ❖ Parents seeking admission for their ward must submit the completely filled in application form along with necessary documents to the school admin office.
- ❖ The parents will be responsible for the particulars that they fill therein. If it is found that the information provided to the School is false/incorrect, the admission will be cancelled.
- ❖ The completed admission form must be submitted to the admin office with required documents list below given:
 - a. Recent passport size photo of the student, father & mother.
 - b. Certified photocopy of the birth certificate of the student applicable for STD. 1 only.
 - c. Original school leaving certificate/ TC with U.I.D & PEN NO. from previous school.
 - d. Caste certificate of the student/father, applicable for caste OBC/SC/ST.
 - e. Photocopy of Aadhaar card of the student

Age Criteria for Academic Year 2024-25

- ❑ For STD. 1 age should be 6 years till 31st May 2024.

School Timing

- ❑ School timing Monday to Friday 6:55 am to 12:30 pm and on Saturday 6:55 am to 10:40 am

WITHDRAWAL PROCEDURE

- ❖ A written application in a prescribed format is to be given to the PRINCIPAL for withdrawal of a child one month in advance.
- ❖ A school leaving certificate shall be issued after settlement of all outstanding dues of the school and receipt of application for withdrawal. It shall be issued after 10 working days from the last day when a child attends school. Advance intimation to the school about the tentative decision to withdraw your ward is always expected by the school to facilitate the smooth admin process.
- ❖ Original copy of the refundable deposit must be enclosed with the application for school leaving certificate. If the same is not found with application, school shall not refund the refundable deposit subsequently. School fees have to be paid till the month of applying application for leaving certificate.
- ❖ School fees once paid shall not be refunded.